



Littleton Opera House
Tower Room Rental Agreement
Littleton Area Chamber of Commerce
2 Union Street Littleton, NH 03561
(603) 444-6561

The Littleton Opera House Tower Room accommodates up to 55 people. It rents with conference chairs and tables for board meetings, conferencing or classroom set-up

**** Special set up fee is \$25.00 **Chamber Members receive 50% discount**

Equipment rentals: Projector \$30.00 Screen \$5.00 Easel \$5.00

Group Name: _____ Contact person: _____

Address: _____ Phone: _____

Rental dates: _____ Time In: _____ Time Out: _____

Number of guest _____ Room Layout Desired _____ Non-profit _____



Please check if you are a town entity and have approval to use facility free of charge. You will be responsible for setting up and breaking down room. Approval may be confirmed with Town Manager.

Trash Removal and clean-up of the room is the responsibility of the renter.

I have read the policies regarding use of the Opera House Town Room and facilities and agree to abide by all rules and regulations.

Renter Signature: _____ Date: _____ Amount Paid: \$ _____

LACC Signature: _____ Date: _____ Amount Paid: \$ _____

Certificate of Liability naming the LACC **and** The Town of Littleton as insured with at least \$500,000 single occurrence is required for use The Tower Room. Non-Profits must provide their 501 (c) 3 certification

